

IGSA Sport Badminton 2025 - Risk Assessment Hazard Checklist

Sport	Badminton	Assessment Date	9/1/2025
Assessed By	Kate Howitt		
Locations	Various	Activities	Year 7 – 12 badminton

1	INDOOR HAZARDS	
1.1	Inappropriate lighting	Y
1.2	Temperature	
1.3	Insufficient or unsuitable space	
1.4	Untidiness – causing trip / fire hazard	Y
1.5	Stairs – dark / steep / no handrail	
1.6	Lack of fire escapes / extinguishers / procedures	
1.7	Slip / trip / fall hazards	Y
1.8	Inadequate ventilation	
1.9	Inhalation of dust	
1.10	Poor surfaces for activities – slips / trips / impact	Y
1.11	Electrical hazards	

2	SPORTING ACTIVITY HAZARDS	
2.1	Uneven playing surface	Y
2.2	Playing surface too hard or soft	
2.3	Hard or sharp objects on pitch	
2.4	Sliding on Astroturf or similar surface	
2.5	Collisions / Conflict with surrounding objects or people	Y
2.6	Impact from sports equipment – racquet or shuttlecock	Y
2.7	Contact sport injury	Y
2.8	Personal injury – fracture / sprains / cuts	Y

3	HAZARDS ON COASTS & COASTAL WATERS	
3.1	Falls from cliffs, piers, sea walls	
3.2	Struck by falling objects from cliff	
3.3	Slips & falls on slopes / loose surfaces	
3.4	Quick sand & mud	
3.5	Access problems due to steep angle of beach slope	
3.6	Collisions between water users	
3.7	Swept away by wave surges	
3.8	Being washed against rocks / piers	
3.9	Low water temperatures	
3.10	Communication problems from waves / swell / distance	
3.11	Struck by objects in water	
3.12	Stranded by tides	
3.13	Swept away by currents	
3.14	Rip tides	
3.15	Longshore drift	
3.16	Conflicts between beach users	

5	HAZARDS ON HILLS AND MOUNTAINS	
5.1	Slips & trips on grass, mud, rock	
5.2	River crossings	
5.3	Remote locations	
5.4	Difficult communication – weather / distance	
5.5	Falling debris	
5.6	Extra work imposed by terrain type / angle	
5.7	Lack of shelter	
5.8	Separation of group members	
5.9	Getting lost	
5.10	Falls from height	
5.11	Extremes of weather	Y

6	PEOPLE & ORGANISATIONAL HAZARDS	
6.1	Lack of information, training or instruction	Y
6.2	Poor activity planning or preparation	Y
6.3	Poor activity delivery or organisation	Y
6.4	Ignorance of rules and / or procedures	Y
6.5	Unsafe behaviour or attitude	Y
6.6	Lack of appropriate first aid equipment and experience	Y
6.7	Medical conditions of participants	Y
6.8	Poor safety control from group leaders	Y
6.9	Poor safety awareness from participants	Y
6.10	Lack of cooperation within group	Y
6.11	Differing skill levels within group	
6.12	Low level of physical fitness / strength	
6.13	Aggression between participants	Y
6.14	Aggression from crowd / public	Y
6.15	Contact between participants increasing risk	

7	EQUIPMENT AND OTHER HAZARDS	
7.1	Crash handling	
7.2	Transport to and from your activity	Y
7.3	Food poisoning	
7.4	Hazardous substances	
7.5	Equipment with moving / hot parts	
7.6	Heavy equipment	
7.7	Electrical hazards from equipment	
7.8	Noise from equipment	
7.9	Risk of trapping body / clothing in equipment	
7.10	Inadequate environment for equipment operation	

4	HAZARDS ON STILL / MOVING WATER	
4.1	Getting swept away from equipment or people	
4.2	Collision with rocks in and to sides of rivers	
4.3	Striking / trapping by submerged obstacles	
4.4	Being dragged down by undertow	
4.5	Restricted or impossible access to / from water	
4.6	Access problems – rescue / getting kit into water	
4.7	Falls from drops in level at weirs / waterfalls	
4.8	Getting out of depth	
4.9	Low water temperature	
4.10	Separation from other people	
4.11	Slips / trips on steep banks or uneven surfaces	
4.12	Difficult communications	
4.13	Remote locations	

7.11	Inadequate protective equipment	
7.12	Equipment in unsuitable condition	Y
8	OTHER HAZARDS SPECIFIC TO YOUR ACTIVITY	
8.1	Sunsense & Dehydration	
8.2	Lightning	
8.3	Unattended Children	Y
8.4		
8.5		
8.6		
8.7		
8.8		
8.9		
8.10		

IGSA Sport Risk Assessment – Badminton

Organisation Name	IGSA Sport	Number of persons involved	1650
Nature of Activity	Badminton Matches	Frequency of Activity	Weekly
Assessed By	Kate Howitt	Date	Terms 1 & 4, 2025

Hazard Ref.	Potential Effect	Existing Controls in Place	HAZPAK	Further Controls Required?	Who By
1.1	Inappropriate Lighting	Staff to check lighting before commencing play. Turn on more lights, or make brighter if too dark.	5		IGSA staff, venue staff and convener
1.4, 1.7	Untidiness causing trip/fall, Trip during practice or games due to nature of sport	All equipment must be removed from the court while play occurs. Courts to be checked for any loose objects.	Low		IGSA convener, Sport coaches, players/students
1.10 2.1	Fall or slip caused by surfaces not swept Uneven playing surfaces occur at some venues due to surface of court	All surfaces must be swept/ cleaned of debris before the start of the game. Venue conveners are to monitor courts to ensure that they do not become unsafe	5	Venue conveners to fill out venue audit each week to ensure safety and report any major concerns immediately. Games can be moved if necessary	Venue convener
2.5	Collisions with equipment or people.	Ensure adequate clear space around playing area. Remove all other equipment. Clashes could occur in doubles though the risk is low as the court is small so it would be at low speed.	2	Venue conveners to indicate on venue audit if this is not done	Venue convener
2.6, 2.7, 2.8	Impact from sports equipment - racquet or shuttlecock Contact Sport Injury Personal Injury	Players are required to conduct themselves in accordance with the rules of the game and IGSA Sport Code of Conduct. If serious injury does occur then an ambulance must be called immediately by the venue convener.	4	All venues have a First Aid kit available with ice. Injury reports required for all treated injuries to monitor occurrence.	Venue convener
5.11	Extremes of weather	Venue Conveners and staff will monitor playing conditions in relation to heat. Matches may be postponed, suspended or cancelled as required.	3		Venue Conveners Coach/manager

Hazard Ref.	Potential Effect	Existing Controls in Place	HAZPAK	Further Controls Required?	Who By
6.1, 6.2	Lack of information, training or instruction, Poor activity planning or preparation	Coaches and staff from individual schools to ensure that girls are adequately prepared to participate. All IGSA Sport Rules and Guidelines are distributed to all schools and posted on the IGSA website for all participants to access prior to the competition.	5		School staff and coaches
6.3 & 7.12	Poor activity delivery or organisation Equipment in unsuitable condition	The convenor will ensure that all players are briefed regarding the organisation of the venue and intervene where necessary if problems occur during matches. The best equipment available will be used.	5		Venue Conveners
6.4, 6.5, 6.6	Ignorance of rules and / or procedures, Unsafe Behaviour or Attitude, Lack of First Aid equipment or experience	IGSA Sport Code of Conduct is clear as to expectations upon players. All schools are aware of this Code and there are copies on the IGSA Website available to the public.	5	Rules published in conveners manual and available on website. Any rule updates or concerns discussed at pre season grading meeting with Sport/PE staff	IGSA Sport
6.7	Medical conditions of participants	Individual schools and associations to ensure their players are medically fit.	5		Individual schools
6.8, 6.9, 6.10,	Poor Safety control and awareness, Lack of cooperation from people at venue	Players, coaches and spectators are required to conduct themselves in accordance with the rules of the game and IGSA Sport Code of Conduct.	4	Venue Conveners in service and Heads of Sports meeting. Incident reports completed by Venue Convener if any issues – followed up by IGSA Sport Staff and School staff.	Venue Conveners, IGSA Sport, school staff
6.13	Aggression between participants	Qualified referees to control the game	3		IGSA referees, convenor to monitor
6.14	Aggression from crowd/public	Coaches and spectators are bound by the IGSA Sport Code of Conduct. Venue Convener to deal with any spectator issues and report back to IGSA Sport Office.	3		School staff and venue convener
7.2	Transport to and from your activity	Responsibility is with the student's school and/or parents.	4		Schools
8.3	Unattended children	Venue conveners and/or schools are to take responsibility for children without supervision	3	Venue conveners informed of this in online seminar.	IGSA Sport

HAZPAK ratings follow the WorkCover NSW guidelines to assist businesses to manage risks to health and safety

	Very likely Could happen any time	Likely Could happen sometime	Unlikely Could happen but very rarely	Very unlikely Could happen, but probably never will
Kill or cause permanent disability or ill health	1	1	2	3
Long term illness or serious injury	1	2	3	4
Medical attention or several days off school or work	2	3	4	5
First aid needed	3	4	5	6

IGSA Sport Badminton Risk Assessment 2025

Date: 9/1/2025

Level of Competition: Interschool Badminton

Year level/s: 7-12

Organisers to check the following:

General	YES	N/A
Permission has been obtained from parents/guardians for all students participating	Y	
Adequate coaches and staff are attending providing appropriate levels of supervision for competitors and spectators.	Y	
Parents have been notified of location of venue, transport arrangements and time involved	Y	
First Aid Kit Available	Y	
Water is available for students at the venue	Y	
Ice is available	Y	
Students have been advised of personal sun protection requirements	Y	
A Risk Assessment has been completed	Y	

Participants & Officials

Risk Warning has been published where it is likely parents and players will read it	Y	
Students are well informed of safety & rules	Y	
Wet weather & extreme heat guidelines have been given to each player	Y	
Venue closure app and website address have been given to each player	Y	

Equipment / Grounds

Only appropriate courts are used	Y	
Equipment has been checked	Y	
Venue audit has been carried out by Venue Convener	Y	
Coach/manager has agreed that venue is safe for play	Y	

Environmental

Weather conditions appropriate for the safe conduct of the event	Y	
Play cancelled if needed	Y	