

# Tildesley Shield Tennis Tournament 2025

Date	Event
24 February 2025	Tildesley Shield - all entries due
10 March 2025	Tildesley Shield pre-tournament meeting, 10:30am
<b>19 March 2025</b>	<b>Tildesley Shield Tournament – Pennant Hills Park</b>
<b>20 March 2025</b>	<b>Tildesley Shield Tournament – Pennant Hills Park</b>
<b>21 March 2025</b>	<b>Tildesley Shield Tournament – Pennant Hills Park **</b>
26-28 March 2025	Tildesley Shield back up dates if weather impacts tournament
1 April 2025	Tildesley Shield feedback forms due
9 April 2025	Tildesley Shield post season meeting, 9:30am
18 November 2025	Tildesley Shield 2026 school enrolment numbers due

**\*\* Please note: we are reverting to a three-day tournament for 2025.**

Convener	Suzi Litchfield (Roseville College)
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## Trophies

All trophies are to be returned on the day of the carnival – CLEANED and ENGRAVED.

## 2024 Winners

Champion School	Meriden School
Spender Cup (Most Improved)	Frensham
Singles Winner	Giselle Guillen, Meriden
Doubles Winner	Aimee Jin and Valentyna Rosa, Meriden

## Tournament Schedule (subject to change)

### Tennis Coordinators/Coaches Meeting

7.15am on Day 1 (Wednesday)

There will also be a chair umpires meeting each day at 7:15am in the car park.

**Singles (Rounds 1-4)** Day 1 (Wednesday) 7.30am start

**Doubles (Rounds 1-5) & Singles (Rounds 5 & 6)** Day 2 (Thursday) 7.30am start

NB: Continuation of play in singles will be from approximately 11.00am on Day 2, after three rounds of doubles matches. Play continues in singles and doubles to the end of day 2, up to quarter finals.

**Quarter Finals, Semis & Finals** Day 3 (Friday) 7.30am start

Please note that the above schedule is subject to change.

Based on current and predicted weather conditions, IGSA Sport will communicate any schedule changes to schools as they are made. However, it is the responsibility of schools and students still in the tournament to ensure they are available to play should changes be required.

For example, students who are in the top 8 singles seeds and enter the draw in round 5 (scheduled for a Thursday 11am start) should still be prepared to play their games on Wednesday afternoon/evening, should the forecast for Thursday and Friday have the potential to compromise the tournament finishing on time.

## Court Allocation

### Warm-Up / Chair Umpire / Scoreboard Operator

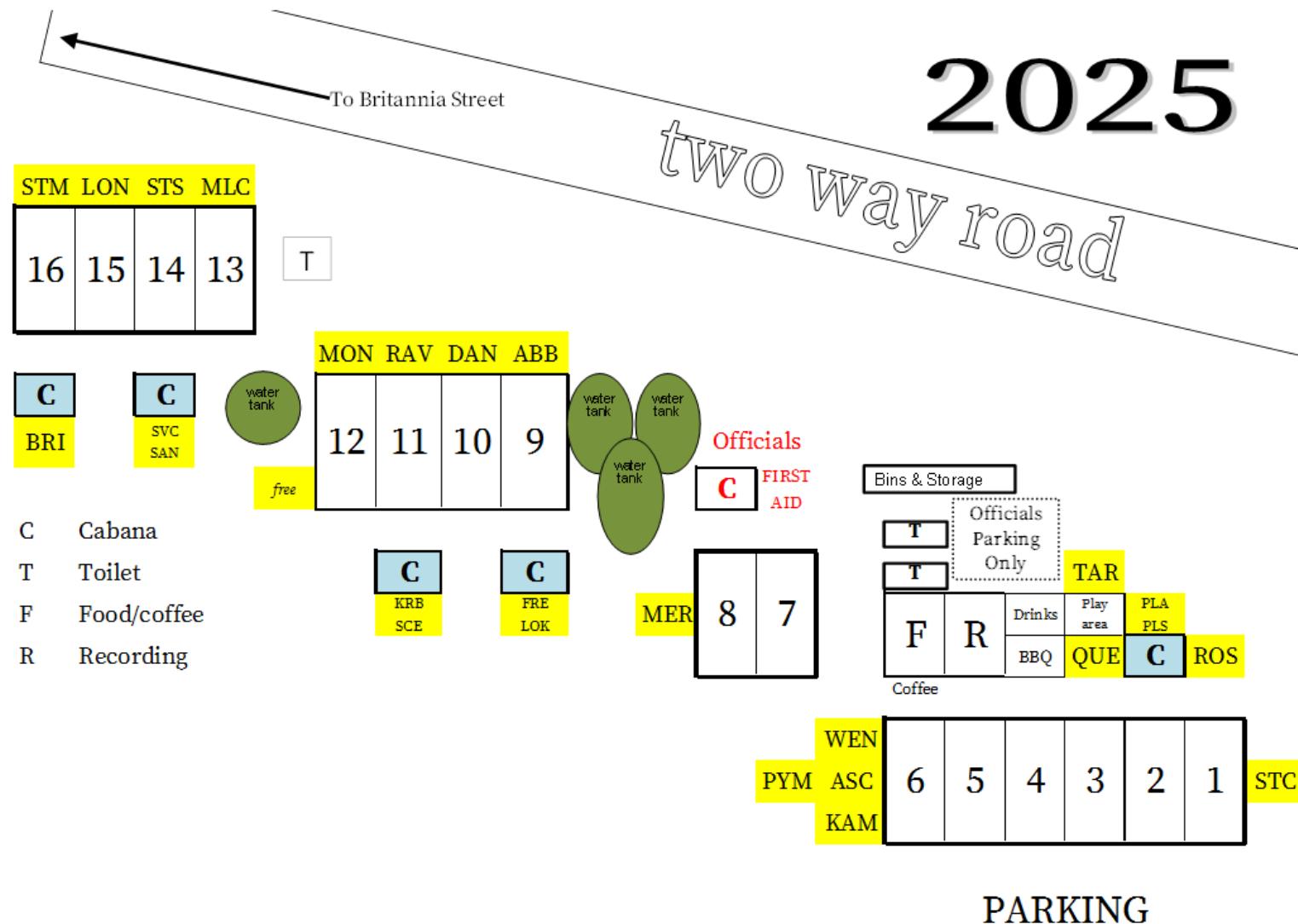
Every court must have a chair umpire plus a student / coach to score (operate a scoreboard). Schools sharing a court should contact the other school to ensure personnel are available at all times. Schools who are not sharing a court should ensure that either two chair umpires are sourced (to facilitate breaks) or that breaks are covered by other staff if only one chair umpire is available throughout the day.

COURT	SCHOOL/S
1	Roseville (16) & St Catherine's (16)
2	PLC Armidale (6) & PLC Sydney (23)
3	Queenwood (12) & Tara (14)
4	Wenona (23)
5	Pymble Ladies' College (35)
6	Ascham (15) & Kambala (12)
7	Meriden (24)
8	Frensham (8) & Loreto Kirribilli (19)
9	Abbotsleigh (23)
10	Danebank (12) & Ravenswood (20)
11	Kincoppal Rose Bay (12) & SCEGGS (15)
12	Monte Sant' Angelo (24)
13	MLC (20) & St Vincent's (15)
14	Santa Sabina (19) & St Scholastica's (22)
15	Loreto Normanhurst (23)
16	Brigidine (16) & Stella Maris (20)

\* Numbers in brackets are number of players per team.

## Venue – Tent Allocation

The Tildesley Shield Tennis Tournament will be played on the artificial grass courts at the North West Sydney Tennis Association Courts at the Pennant Hills Complex. (<https://goo.gl/maps/CasEDvYZYWf2>)



## The Draw, Entries and Scoring

- The number of players eligible to enter is determined by a ratio based on overall secondary enrolments for that year. This ratio is decided by the IGSA office and may vary each year.
- No player is to play in both singles and doubles.
- Names of all players to be specified on the Tildesley entry sheet. All players must be ranked / listed in order of their ability. Seeded players will be ranked based on this information and other relevant sources, including UTR rankings. **Seeds will be placed accordingly in the draw.**
- No players from the same school will meet in the 1<sup>st</sup> round of singles.
- Where possible no. 1 and no. 2 players from the same school will be in opposite halves of the draw.
- Singles players ranked 1-8 will progress straight to round 5 in the draw. Singles players ranked 9-16 will progress straight to round 4 in the draw and will be on the opposite half of the page to players 1-8. Players ranked 17-24 will be placed on line 33 of each page and will progress straight to round 3 in the draw. Players 25-32 will be placed on line 32 and progress straight into round 3.
- Doubles players ranked 1-4 will progress straight to round 5 in the draw. Doubles players ranked 5-8 will progress straight to round 4 in the draw and will be on the opposite half of the page to players 1-4. Players ranked 9-12 will be placed on line 33 of each page and will also progress straight to round 3 in the draw. Players 13-16 will be placed on line 32 and progress straight into round 3.
- The draws will be available at 7:15am on Day 1 (Singles) and Day 2 (Doubles).
- IGSA staff will distribute a list of the players involved in the first 16 matches by lunch time the day prior to play. A list of the top 32 ranked singles players and top 16 ranked doubles pairs will also be distributed so that the players are aware that they will play after round 1 as detailed above.

## Entry Substitutions

The IGSA Office may consider substitutions in the event of injury once final entries have been received. Due to the nature of the draw it may not be possible to allow these changes if it affects the overall seeding of the draw and integrity of the competition.

IGSA Sport will liaise with any schools where this may be an issue.

- IGSA Sport is to be notified of any changes in players due to unforeseen circumstances by 7.30am on Day 1 for singles and 7.30am on Day 2 for doubles.
- Where a top ranked player is to be replaced, players of the school concerned may be changed within the draw (prior to the draw being posted) so there is a minimal disadvantage to the school. One change only may be made, resulting in two entry changes maximum. Other than the top 32 singles and top 16 doubles pairs, if your number 1 player is out, your number 2 player will move into the number 1's position and a reserve will then take the number 2's position. No other players will be reshuffled.
- Where a seed withdraws, the highest-ranked player in each seeding tier is moved up and the replacement player is moved into the empty slot. For example, if one of the top 8 seeds withdraws:
  - The 9<sup>th</sup> seed moves into the vacant slot in R5
  - The 17<sup>th</sup> seed moves into the vacant slot in R4
  - The 25<sup>th</sup> seed moves into the vacant slot in R3
  - The 33<sup>rd</sup> seed moves into the slot vacated in R3
  - Replacement player takes the slot of 33<sup>rd</sup> seed in R1/R2
- No reshuffling of players is allowed, e.g. a singles player cannot play in the doubles or vice versa. Players may not change positions within the draw except under the rule concerning replacement of seeded players.
- A reserve player must play on until eliminated and the player whose name appears on the entry form is not permitted to play thereafter.

## Tildesley Scoring

GAMES	SCORE
0 - 8	0
1 - 8	0.11111
2 - 8	0.2
3 - 8	0.27273
4 - 8	0.33333
5 - 8	0.38462
6 - 8	0.42857
7 - 8	0.46667
8 - 0	1
8 - 1	0.88889
8 - 2	0.8
8 - 3	0.72727
8 - 4	0.66667
8 - 5	0.61538
8 - 6	0.57143
8 - 7	0.53333

Players with a BYE will receive a full point for that round.

The total score for each school is then divided by their entry number, and multiplied by 100.

## Safety and Duty of Care

Each school is required to arrange and/or provide the following for their students;

- Water and food
- Access to the canteen and drink stations
- Sunscreen and hat for players, chair umpires and spectators.
- Inform students to take care at all times when crossing Britannia St.
- Inform students they are to avoid using the toilets in the netball car park. Centre toilets and portable toilets are provided on site.
- Students shall not leave the premises without informing a staff member first.
- Appropriate arrival and departure arrangements must be made by schools for all of their students at the tournament.
- Students are not permitted in the playground areas around the centre unless it's an allocated "tent" area.
- No parking is allowed in the carpark immediately behind the clubhouse. This area is reserved for IGSA staff, Tennis NSW staff, first aid and centre staff only.
- Please ensure that all rubbish is placed in the bins provided. Each school is responsible for cleaning up the rubbish around the court they have been allocated for lines duty. Extra garbage bags should also be brought to assist with keeping the centre clean and tidy.
- The IGSA Sport risk assessment is located on the website and daily venue audits will be carried out before commencement of play.
- Anybody not affiliated with an IGSA school (i.e. either as a parent, or doesn't work for a school or coach a player playing in the tournament), will be questioned and may be asked to leave the venue.

## Players

- The umpire is in sole control of the game.
- Play will commence each day at 7.30 am. Players must report to the courts 30 minutes prior to the starting time. Players and chair umpires must be prepared to remain for matches until 7pm on both days.
- The minimum break time between matches will be 15 mins.
- Each school has been allocated a court for warm up. This will necessitate some sharing of facilities. Warm-ups may not commence before 7.00 am.
- Matches are to be one set only – first to 8 games. Tie break to be used throughout tournament in the event of the games reaching 7 - 7.
- Players must report to the recording room with ALL equipment (i.e. tennis racquet & water bottle) immediately once they are called. If they fail to report, a second call will be made and if a satisfactory explanation is not given, or the player fails to report within five minutes, the player shall forfeit the match. An 8 - 0 game score will be awarded to the non-offending player's school.
- Once your match is called, report immediately to the recording room (with racquet and water bottle), collect the match card and proceed with your opponent to the allocated court. Give the card to the umpire for the duration of the match. The winner is to check the completed card after the match and return it to recording room as soon as is practicable after the completion of the match. The clipboard and tennis balls remain on the court unless otherwise stated.
- Results will be recorded on the copy of the draw situated outside the recording room area. Please check these results and report any mistakes immediately.
- Players to change ends on the odd, i.e. after games 1, 3, 5 and 7.
- Balls to remain on court - 3 per court and 4 in quarters, semis and finals.
- Players may not hit up on vacant courts, unless given permission by IGSA Sport.
- Players should only leave the court for a toilet break or any other reason with the permission of the chair umpire/court supervisor/referee. They must be accompanied by an official.
- If a player is unhappy with her opponent's actions or decisions, they should call the Referee (or Court Supervisor) immediately. Please note however, if a ruling is involved, the referee will not override the decision.
- Players should adhere to the IGSA Sport Code of Conduct & Tildesley Code of Behaviour. They should not stall, sulk, complain nor practice poor gamesmanship.
- A player may not receive any type of coaching from any person while a match is in progress. Communication of any kind, audible or visual between a player and any other person may be construed as coaching. Coaching shall be permitted where there is an off-court break between sets or during interruptions to play caused by bad weather or light, where players leave the court. Coaching is not permitted while a court is being serviced at the end of or during a set and players are still on court, or during a toilet break. Any person thought to be coaching a player will be asked to leave the area whilst the match is in progress.
- In the case of illness or misadventure during the day of play, a reserve cannot replace the player concerned.
- When a player/s is forced to retire due to illness or injury mid-match, the opposing team will be awarded a score of 8 - the number of games won by the player/s forced to retire.
- If a player is injured or ill prior to starting play for the day, they may be replaced with a reserve. (Please refer to the 'Entry Substitutions' section above for more information.)

## Tildesley Officials

IGSA Sport have requested the following officials from Tennis NSW / Australia for the tournament:

- Tournament Referee (x 1)
- Court Supervisor (x 4)
- Chair Umpires

\*\* Please note that IGSA Sport will cover the fee for Tennis NSW chair umpires for the semi-finals and finals.

If a school is unable to supply a suitably qualified / experienced chair umpire, IGSA Sport will try to source additional chair umpires for the rounds from Tennis NSW / Australia, however the fee for these umpires will be on-charged to the relevant school.

### Chair Umpires

- Schools are responsible for providing chair umpires of a suitable standard for the entire tournament on their allocated court (including during breaks).
- In the case of student umpires, no umpire is to umpire a game with a competitor from her school playing. When this occurs promptly arrange a change with an umpire on an adjacent court.
- The umpire is in sole control of the game and sits in the umpire's chair. They must give loud, clear calls after each point and the game score after each game. At the end of each game, make sure the score is displayed on the scoreboards provided by schools.
- Matches to be of one set only – first to 8 games. A tie break is to be played at 7-7. Please refer to the chair umpires' information sheet - break procedure.
- Remember that if any part of the ball touches any part of the line it is in.
- If a player, her racquet or any part of her clothing touches the net, while the ball is in play, that player loses the point.
- Foot faults – when serving, the server may not move either foot to touch the baseline or ground inside the court area before hitting the ball. Any foot fault will be called as such.
- Do not be intimidated by players or spectators as to whether or not the ball is in or out - make your own decision - never ask the players.
- A player must let a ball bounce out, not catch the ball or allow it to touch her - otherwise the point is against that player.

<b>SINGLES</b>	<b>DOUBLES</b>
ROUND:..... PAGE:.....	ROUND:..... PAGE:.....
COURT:..... DATE:.....	COURT:..... DATE:.....
<b>TILDESLEY SHIELD</b>	
v.	
WINNER'S NAME:.....	
WINNER'S SCHOOL:.....	
WINNER'S SCORE:.....	
Umpire must complete this card at the conclusion of the match and hand to winner to return immediately to the Officer in charge of the Tournament.	
<b>TILDESLEY SHIELD</b>	
v.	
WINNER'S NAME:.....	
WINNER'S SCHOOL:.....	
WINNER'S SCORE:.....	
Umpire must complete this card at the conclusion of the match and hand to winner to return immediately to the Officer in charge of the Tournament.	

- The scorecard is to be returned to the recording room via the winner. Scorecards will indicate when balls are to be returned to the recording room and new ones issued.
- When an umpire finishes their duty, they should leave the folder in the chair with the score sheets and pencil for the next chair umpire OR return it to the recording room.

## Tie-Break Procedure

The following procedure shall be used in a tie-break game: -

### Singles

- A player who first wins seven points shall win the game and the set provided they lead by a margin of two points. If the score reaches six points all, the game shall be extended until this margin has been achieved. Numerical scoring shall be used throughout the tie-break game.
- The player whose turn it is to serve shall be the server for the first point. Her opponent shall be the server for the second and third points and thereafter each player shall serve alternately for two consecutive points until the winner of the game and match has been decided.
- From the first point, each service shall be delivered alternately from the right and left courts, beginning from the right court.
- Players shall change ends after every six points.

### Doubles

- In doubles, the procedure for singles shall apply. The player whose turn it is to serve shall be the server for the first point. Thereafter each player shall serve in rotation for two points, in the same order as previously in that set, until the winners of the game and set have been decided. No other tie-break scoring system is permitted.

### Announcement of a tie-break

e.g. Game MLC vs PYM, 7 games all:

*The tie-break will now be played. After the first point the score will be MLC leads 1 point to love. After the second point the score will be one point all or two points to love. The schools' name would only be called at the conclusion of each odd point or change of ends.*

- The Tildesley Convener, IGSA Sport Staff & Tournament Umpire Officials are to enforce the IGSA Sport Code of Conduct. All umpires (student umpires included) are to report any problems to the tournament umpire officials or advise the recording room immediately. If necessary, request play ceases until an official arrives.
- Team managers / coaching staff will not be allowed on the court during the progress of a match which will be continuous except in extenuating circumstances (e.g. injury) and only in the company of the opposing team manager/coaching staff where the referee is unavailable at short notice.

### Awards

#### Tildesley Shield

The school with the highest point score will be awarded the Tildesley Shield.

#### Most Improved School

In 1998 Mr Peter Spender kindly donated a trophy for the Most Improved Tildesley Shield Tournament School. This trophy has been donated in memory of his wife Diane Greaves, an ex-SCEGGS student.

The winner of this trophy is decided as follows: The school who improves the greatest number of places.

Any school who improves their position from the previous year automatically becomes eligible to win the Spender trophy.

## **Code of Behaviour**

### **1. Statement of Intent**

These regulations provide the framework for dealing with tournament related breaches of discipline by players, coaches, parents / guardians and spectators. It also applies to instances of unacceptable behaviour (as deemed by IGSA Sport) that may occur off-court during the tournament.

This also addresses issues raised regarding poor chair umpiring or officiating of matches.

Clarifications regarding the rules of Tildesley are the responsibility of the IGSA Sport staff and the Tildesley Convener.

### **2. Purpose**

To preserve the image and integrity of Tildesley and to promote sportsmanlike conduct by dealing with breaches of discipline and other competition related issues in a consistent manner.

### **3. Administration**

The administration of match and tournament breaches of the Tildesley and IGSA Sport Code of Conduct is the responsibility of the IGSA Sport staff, Tildesley Convener and the Tournament Referee.

All officials appointed by IGSA Sport are empowered with the authority to interpret and determine match offences documented within these regulations, and take appropriate action.

The IGSA Sport Tournament Director in consultation with the Tournament Referee is the final on-site authority regarding the interpretation of match and tournament offences within Tildesley and IGSA Sport Code of Conduct regulations.

Any code violation occurring at Tildesley will be reported to the relevant Head of School in writing.

### **4. The Tournament will support the following code violations:**

#### **Two (2) Code Violation Rules**

The first offence is a code violation and is also considered their warning.

The second offence is a match default.

#### **Standard Code of Behaviour violations**

1. Commencement of Play	11. Best effort
2. Physical Abuse	12. Coaching
3. Verbal Abuse	13. Failure to complete a match
4. Audible obscenity	<b>Non-standard Code of Behaviour violations</b>
5. Unsportsmanlike conduct	14. Dress and equipment
6. Unreasonable delays	15. Conduct unbecoming
7. Visible obscenity	16. Time violation
8. Abuse of racquets or equipment	17. Spectator Interference
9. Abuse of balls	
10. Leaving the court	

**Full description available by asking IGSA Sport staff or the Tournament Referee.**

## Duties

Please note that all schools are responsible for keeping the venue clean, especially the area around their tents and in the cabanas (clubhouses). Please let control know at any time if the bathrooms need attention.

## Match allocations / results

Schools are to provide one person to assist with match allocations and results in the times below.

WEDNESDAY	THURSDAY	FRIDAY
Time: School	Time: School	Time: School
7 – 8am: Brigidine	7 – 8am: <b>Stella Maris College</b>	7 – 8am: PLC Sydney
8 – 9am: <b>St Scholastica's</b>	8 – 9am: St Vincent's College	8 – 9am: Pymble Ladies' College
9 – 10am: Santa Sabina	9 – 10am: Loreto Normanhurst	9 – 10am: St Catherine's School
10 – 11am: MLC School	10 – 11am: Kincoppal Rose Bay	10 – 11am: Meriden
11 – 12pm: Monte Sant' Angelo	11 – 12pm: Danebank	
12 – 1pm: SCEGGS	12 – 1pm: Ravenswood	
1 – 2pm: Queenwood	1 – 2pm: Loreto Kirribilli	
2 – 3pm: Abbotsleigh	2 – 3pm: Roseville College	
3 – 4pm: Kambala	3 – 4pm: Wenona School	
4 – 5pm: Ascham	4 – 5pm: Tara School	

Frensham and PLC Armidale have no allocated duty.